

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, Washington 99201-2686  
(509) 325-6000

## OPERATIONS AND CUSTOMER SERVICE COMMITTEE MEETING

Wednesday, December 5, 2007, at 1:30 p.m.

### Southside Conference Room

#### AGENDA

1. Call to Order
2. Introductions and Correspondence
3. Minutes of the November 7, 2007, Meeting – Corrections or Approval
4. Public Expressions
5. Award of Contract for ADA Medical Consultation Services – Discussion (*Steve Blaska*)
6. Award of Contract for the Purchase of Twenty 40-Foot Fixed Route Coaches – Discussion (*Steve Blaska*)
7. Timekeeping System Software Procurement – Discussion (*Teresa Overhauser*)
8. Status of Solicitation for New Operations and Customer Service Committee Members – Information (*Steve Blaska*)
9. CEO Report – Information (*Susan Meyer*)
10. Committee Information\*
  - a. Third Quarter 2007 Financial Results Summary (*Jim Plaster*)
    - 1.) Third Quarter 2007 Capital Budget Status Report
    - 2.) Third Quarter 2007 Statement of Net Assets & Federal Grants Reports
  - b. October 2007 Operating Indicators (*Steve Blaska*)
  - c. Community Outreach and Involvement (*Molly Myers*)
  - d. STA Holiday Service Hours – Revised (*Jan Watson*)
11. Old or New Business
  - a. Request for “Free Ride Day” for Route 124 (North Express) Opening Day – Discussion (*Molly Myers*)
12. Draft Proposed 2008 Operating and Capital Budgets and Staffing Plan – Information (*Jim Plaster*)
13. Next Meeting - Wednesday, **January 9, 2008**, 1:30 p.m.  
Southside Conference Room, 1230 West Boone Avenue
14. Adjourn

\* No verbal briefings on information items will be given; however, staff will be prepared to answer any questions from Committee members.

Public expressions will be accepted at the beginning of the meeting, before votes are taken, and at the end of each meeting, and be limited to 3 minutes per person, per topic. Technical questions will be answered at the next meeting after staff has had a chance to properly research the answer. Legal questions will be deferred to counsel. Public expressions will not be allowed to disrupt proceedings and the Chairman maintains meeting management prerogative.

Upon request, alternative formats of this information will be produced for people with disabilities. Please call 325-6094 [TTY (509) 232-6555]. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 [TTY (509) 232-6555] at least forty-eight (48) hours in advance.