

BOARD OPERATIONS COMMITTEE MEETING

Minutes of the June 9, 2021 Meeting
Via Webex Video Conference

MEMBERS PRESENT

Pamela Haley, City of Spokane Valley, Chair
Chris Grover, Small Cities Representative (Airway Heights), *Performance Monitoring & External Relations Committee Chair*, Chair Pro Tempore
Al French, Spokane County, *Planning & Development Committee Chair*
Karen Stratton, City of Spokane
E. Susan Meyer, Chief Executive Officer, *Ex-officio*

STAFF PRESENT

Emily Arneson, *Ombudsman & Accessibility Officer*
Dana Infalt, *Clerk of the Authority*
Monique Liard, *Chief Financial Officer*
Karl Otterstrom, *Director of Planning & Development*
Brandon Rapez-Betty, *Director of Communications & Customer Service*
Nancy Williams, *Director of Human Resources & Labor Relations*

MEMBERS ABSENT

PROVIDING LEGAL COUNSEL

Laura McAloon, McAloon Law PLLC

1. CALL TO ORDER AND ROLL CALL

Chair Haley called the meeting to order at 1:30 p.m. and conducted roll call.

2. APPROVE COMMITTEE AGENDA

Mr. Grover moved to approve the agenda as presented, Mr. French seconded the motion and it passed unanimously.

3. CHAIR'S COMMENTS

Ms. Haley thanked staff for the opportunity to attend the 2020 State Audit Exit Briefing on June 7, 2021.

4. COMMITTEE ACTION/DISCUSSION

a. May 12, 2021 Committee Minutes

Mr. Grover moved to approve the May 12, 2021, committee meeting minutes as submitted, Ms. Stratton seconded the motion and it passed unanimously.

5. COMMITTEE CHAIR REPORTS

a. Al French, Chair, Planning & Development (P&D)

The Committee approved two Scopes of Work: 1) Division Bus Rapid Transit Design and Engineering Services; and 2) City Line Stations 13, 15, 17 – Riverside Avenue Construction. The Committee reviewed the complete draft of the 2022-2027 Transit Development Plan (TDP). A Public Hearing on the TDP will be held at the June 17, 2021, Board of Directors meeting. Mr. Otterstrom presented an update on the I-90 / Valley High Performance Transit Corridor Planning.

b. Chris Grover, Chair, Performance Monitoring & External Relations (PMER)

The Committee approved a Scope of Work for the Diesel Underground Storage Tank Replacement and Grounds Landscaping project. The Committee forwarded to the Board consent agenda recommendations to approve the 2021 Equal Employment Opportunity Program, the Plaza First Floor Restroom Partition Replacement Final Acceptance, and the Plaza High Performance Transit Platforms Phase 2 Construction Final Acceptance. Mr. Rapez-Betty reported on the 2020 Community Perception Survey and Mr. Otterstrom presented the 2020 System Performance Report.

7. STRATEGIC PLANNING WORKSHOP UPDATE

A Strategic Planning Workshop with the Board of Directors is scheduled for June 30, 2021. It will be an opportunity to begin a discussion about how current revenue streams, operating and capital budget savings, and the financial forecast can be leveraged to advance immediate and future priorities for transit in our region.

6. BOARD OF DIRECTORS AGENDA JUNE 17, 2021

Mr. Grover moved to approve the Board of Directors agenda as presented, Ms. Stratton seconded the motion and it passed unanimously.

7. BOARD OPERATIONS COMMITTEE DRAFT AGENDA JULY 7, 2021

Mr. Grover moved to approve the draft Board Operations Committee agenda as presented, Ms. Stratton seconded the motion and it passed unanimously.

8. CEO REPORT

The U.S. House Committee on Transportation and Infrastructure is marking up the INVEST in America Act (H.R.7095), the reauthorization bill of the Transportation Act. The INVEST Act is \$548 billion over the next five years with significant new funding for transit by way of competitive grants. The transit focus is on clean vehicles, electrification, and replacement of facilities. The bill currently includes \$2.65 million for Spokane Valley's Bigelow Gulch and Sullivan Road Corridor projects and \$6.75 million for Spokane Airport's Spotted Road project. If the bill passes the House, it will move to the U.S. Senate for consideration.

Ms. McAloon reported Governor Inslee's Open Public Meetings Act and Public Records Act Proclamation remains in effect through June 30, 2021, unless rescinded sooner. Current guidance allows in-person public meetings (in addition to a mandatory remote component) that comply with the capacity and social distancing requirements for each phase of opening. New guidance allows fully vaccinated people to attend an in-person public meeting without wearing a face covering or social distancing. However, it still requires people who are not fully vaccinated to comply with face covering requirements and remain physically distanced. Vaccinated attendees must provide proof of vaccination verified by a health care provider. Guidance for public meetings beginning July 1, 2021, has not been issued.

STA remains under the Transportation Security Administration (TSA) directive requiring masks for employees and customers through September 13.

9. NEW BUSINESS

None

10. ADJOURN

With no further business to come before the Committee, Chair Haley adjourned the meeting at 1:58 p.m.

Respectfully submitted,

Kathleen Roberson
Executive Assistant to the Chief Financial Officer