

BOARD OPERATIONS COMMITTEE MEETING

Minutes of the October 9, 2019 Meeting
Spokane Transit Northside Conference Room

MEMBERS PRESENT

Candace Mumm, City of Spokane, *Chair*
Al French, Spokane County, *Chair Pro Tempore*
Chris Grover, Small Cities Representative (Cheney),
Planning & Development Committee Chair
Lori Kinnear, City of Spokane, *Performance Monitoring
& External Relations Committee Chair, Ex-officio*
E. Susan Meyer, Chief Executive Officer, *Ex-officio*

STAFF PRESENT

Emily Arneson, *Ombudsman & Accessibility Officer*
Dana Infalt, *Clerk of the Authority*
Monique Liard, *Chief Financial Officer*
Karl Otterstrom, *Director of Planning & Development*
Brandon Rapez-Betty, *Director of Communications &
Customer Service*
Lynda Palmer, *Chief Financial Officer*
Roger Watkins, *Chief Operations Officer*

MEMBERS ABSENT

Pamela Haley, City of Spokane Valley

PROVIDING LEGAL COUNSEL

Laura McAloon, McAloon Law PLLC

1. CALL TO ORDER AND ROLL CALL

Chair Mumm called the meeting to order at 1:30 p.m. and conducted roll call.

2. APPROVE COMMITTEE AGENDA

Mr. French moved to approve the agenda, Mr. Grover seconded and the motion passed unanimously.

3. CHAIR'S COMMENTS

If the Board Operations Committee is still in process, the Committee will pause at 2:00 p.m. for a Special Board Meeting and Executive Session. If needed, the Committee will reconvene after the Special Board Meeting.

4. COMMITTEE ACTION/DISCUSSION

a. September 11, 2019 Committee Minutes

Mr. French moved to approve the September 11, 2019, committee meeting minutes as submitted, Mr. Grover seconded and the motion passed unanimously.

5. COMMITTEE CHAIR REPORTS

a. Chris Grover, Chair, Planning & Development (P&D)

The Committee reviewed the Draft 2020 Annual Strategic Plan, which it forwarded to the October Board consent agenda. The Committee watched the Proposed 2020 Operating and Capital Budgets video presentation that is now available on the STA website. A Public Hearing regarding the budgets will be held at the October 17, 2020 Board Meeting. The Committee discussed Shared Mobility concepts including potential pilot areas. Mr. Otterstrom gave an update on the Central City Line and approaching milestones. Given the success of the Spokane Youth Card, the Committee discussed reaching out to other cities about the possibility of expanding the program next summer.

b. Lori Kinnear, Chair, Performance Monitoring & External Relations (PMER)

The Committee discussed the Acceptance of the Boone Northwest Garage contract with Garco Construction, Inc., which it forwarded to the Board consent agenda for the October meeting.

6. WASHINGTON INITIATIVE 976 – PUBLIC EDUCATION

Mr. Rapez-Betty distributed a public education brochure STA prepared as a quick guide to understanding the ballot initiative and its impact on transit in the Spokane region. Spokane Transit funding that could be negatively impacted includes approximately \$20 million in approved Regional Mobility Grant and Connecting Washington funds affecting projects like the Central City Line, the Cheney Line, and the Monroe-Regal Line. The brochure will refer voters to the Spokane County Online Voters' Guide for additional information. STA will print approximately 15,000 brochures that will be available at the Plaza, on buses, and shared with media partners. The information will be available on the STA website and included in the October newsletter.

7. CENTRAL CITY LINE TEMPORARY CONSTRUCTION EASEMENT

Mr. Otterstrom presented information on a temporary construction easement for property located at the northeast corner of Sharp Avenue and Cincinnati Street, north of the Gonzaga University campus, which encompasses approximately 1,250 square feet. The easement is necessary for the construction of a future roundabout at the intersection. The landowners, James and Anita Hull, accepted STA's monetary offer of \$7,000 for the temporary construction easement. Funding will be provided by the Central City Line project budget.

Mr. French moved to recommend the STA Board of Directors approve the Temporary Construction Easement between James and Anita Hull and Spokane Transit for \$7,000, and authorize the CEO to execute the easement on behalf of Spokane Transit. Mr. Grover seconded and the motion passed unanimously.

8. BOARD OF DIRECTORS AGENDA OCTOBER 17, 2019

Committee members reviewed the agenda. There were no changes or corrections.

Mr. French moved to approve the Board agenda as presented, Mr. Grover seconded and the motion passed unanimously.

9. CEO REPORT

Ms. Meyer said the Spokane Public Library will lease the second floor of the Plaza as a temporary location during the construction and remodeling of the Downtown Library. Once the lease is signed, the library will begin making tenant improvements and plans to open to the public about March 2020. STA is open to a conversation with the City of Spokane about a potential police precinct on the second floor in the future if they are interested.

8. NEW BUSINESS

None

9. ADJOURN

With no further business to come before the Committee, Chair Mumm adjourned the meeting at 1:54 p.m.

Respectfully submitted,

Kathleen Roberson
Executive Assistant to the Chief Financial Officer