

Spokane Transit Authority
1230 West Boone Avenue
Spokane, WA 99201

BOARD MEETING

Thursday, December 19, 2024
1:30 – 3:30 p.m.

STA Boardroom
1230 West Boone Avenue, Spokane, WA
w/Virtual Public Viewing Option Link on Page 2

AGENDA

1. Call to Order and Roll Call (*Chair French*)
2. Pledge of Allegiance
3. Excused Absences
4. Approve Board Agenda (*Chair French*)
5. Board Chair Report (*French*)
6. Public Expressions
7. Recognitions and Presentations: *15 minutes*
 - A. Chris McCulloch, Coach Operator – Retirement (*Brandon Rapez-Betty*)
 - B. Mark Fischer, Fixed Route Supervisor – Retirement (*Brandon Rapez-Betty*)
 - C. Federal Transit Administration Section 5310: Subrecipient Recognition (*Karl Otterstrom*)
8. Board Action - Consent Agenda: *5 minutes*
 - A. Minutes of November 21, 2024, STA Board Meeting– Corrections/Approval
 - B. Approval of the November 2024 Vouchers (*Tammy Johnston/E. Susan Meyer*)
 - C. Public Works Contracts under \$35,000: Final Acceptance (*Jordan Hayes-Horton*)
 - D. City Line Wall Street Title Replacement: Final Acceptance (*Karl Otterstrom*)
 - E. Plaza Door Replacements: Final Acceptance (*Karl Otterstrom*)
 - F. 2025 Performance Measures (*Brandon Rapez-Betty*)
 - G. South Hill Park & Ride Improvements: Final Acceptance (*Karl Otterstrom*)
 - H. Public Transportation Agency Safety Plan (*Nancy Williams*)
 - I. City of Millwood Bus Stop Infrastructure: Preliminary Concurrence (*Karl Otterstrom*)
 - J. City Line Bus Procurement - Funding Source Adjustment (*Brandon Rapez-Betty*)
 - K. 2025 Board and Committee Meeting Calendar (*Dana Infalt*)
9. Board Action – Committee Recommendation: *20 minutes*
 - Board Operations Committee
 - A. Amendment to Board Operations Governing Committee Functions – Resolution (*E. Susan Meyer*)
 - Planning & Development Committee
 - B. Final Proposed 2025 Budget – Resolution (*E. Susan Meyer*) (**Majority vote of five required for 9B**)
 - C. Connect 2035 Strategic Plan: Adoption – Resolution (*Karl Otterstrom*)
10. Board Action – Other: *10 minutes*
 - A. Draft 2025 State Legislative Focus and Priorities (*Carly Cortright*)
11. Board Operations Committee: *5 minutes*
 - A. Chair Report (*Al French*)
12. Planning & Development Committee: *5 minutes*
 - A. Chair Report (*Pam Haley*)
13. Performance Monitoring & External Relations Committee: *5 minutes*
 - A. Chair Report (*Josh Kerns*)

14. CEO Report: *15 minutes*
15. Board Information – *no action or discussion*
 - A. Committee Minutes
 - B. November 2024 Sales Tax Revenue (*Tammy Johnston*)
 - C. October 2024 Financial Results Summary (*Tammy Johnston*)
 - D. October 2024 Operating Indicators (*Brandon Rapez-Betty*)
 - E. January 2025 Service Changes (*Karl Otterstrom*)
 - F. 2025 Service Revisions Outreach Update (*Karl Otterstrom*)
 - G. Division Street Bus Rapid Transit: Design & Public Outreach Update (*Karl Otterstrom*)
 - H. 2025 Performance Monitoring & External Relations Committee Work Program (*Brandon Rapez-Betty*)
 - I. 2025 Planning & Development Committee Work Program (*Karl Otterstrom*)
 - J. 2024 Third Quarter Year-to-Date Performance Measures (*Brandon Rapez-Betty*)
16. Executive Session (*Etter, McMahon*): *15 minutes*
RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.
17. New Business: *5 minutes*
 - A. Recognition of Retiring CEO, E. Susan Meyer (*Chair French*)
18. New Business: *5 minutes*
 - A. Election of 2025 Board Chair and Presentation of Gavel (*Chair French*)
(Majority vote of five required for 16A)
19. Board Member Expressions: *5 minutes*
 - A. Presentation of Commendation to Outgoing Board Chair (*2025 Chair*)
20. Adjourn (*Chair*)

Optional Virtual link:	Click here to join virtually	
Password:	Members: 2024	Guests: Guest
Call-in Number:	1-408-418-9388	Event #:2491 416 6575

Cable 5 Broadcast Dates and Times of December 19, 2024, Board Meeting:

Saturday, December 21, 2024	4:00 p.m.
Monday, December 23, 2024	10:00 a.m.
Tuesday, December 24, 2024	8:00 p.m.

Next Committee Meetings, Wednesday:

Board Operations	January 8, 2025, 1:30 p.m.
Planning & Development	February 5, 2025, 10:00 a.m. <i>No January Meeting</i>
Performance Monitoring & External Relations	February 5, 2025, 1:30 p.m. <i>No January Meeting</i>

Next Board Meeting:

Thursday, January 16, 2025, 1:30 p.m. STA Boardroom, 1230 West Boone Avenue, Spokane, Washington
(A virtual joining option will be available for all Committee and Board meetings)

Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: www.spokanetransit.com. A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see www.spokanetransit.com. Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.