

Spokane Transit Authority  
1230 West Boone Avenue  
Spokane, WA 99201-2686  
(509) 325-6000

## BOARD MEETING OF

Thursday, July 25, 2024  
1:30 – 3:00 p.m.

**STA Boardroom**  
**1230 West Boone Avenue, Spokane, WA**  
*w/Virtual Public Viewing Option*

Optional Virtual Link:	<a href="#">Click Here</a>		
Password:	<b>Members:</b> 2024		<b>Guests:</b> <i>Guest</i>
Call-in Number:	1-408-418-9388		Event #: 2495 523 8251

## AGENDA

1. Call to Order and Roll Call (*Chair French*)
2. Pledge of Allegiance
3. Excuse Absences
4. Approve Board Agenda (*Chair French*)
5. Public Expressions
6. Recognitions and Presentations: *10 minutes*
  - A. Jim Norfolk, Retirement (*Brandon Rapez-Betty*)
  - B. Employee Recognition Award – 2Q 2024 (*Nancy Williams*)
  - C. Years of Service Recognition – 2Q 2024 (*Nancy Williams*)
7. Board Action - Consent Agenda: *5 minutes*
  - A. Minutes of the June 5, 2024, Board Workshop – Corrections/Approval
  - B. Minutes of the June 20, 2024, Board Meeting – Corrections/Approval
  - C. Approval of the June 2024 Vouchers (*E. Susan Meyer*)
  - D. Public Works Contracts under \$35,000-Final Acceptance (*E. Susan Meyer*)
  - E. Federal Transit Administration Section 5310: Call for Projects and Local Funding Match Approval (*Karl Otterstrom*)
  - F. Designation & Appointment of STA Auditing Officer-Resolution (*E. Susan Meyer*)
  - G. 2025-2030 Transit Development Plan: Finalize and Approve – Resolution (*Karl Otterstrom*)
8. Board Action – Committee Recommendation: *20 minutes*
  - A. CEO Search Task Force (*Al French*)
9. Board Report: *10 minutes*
  - A. Connect 2035 Strategic Plan Phase 2 Update (*Karl Otterstrom*)
10. Board Operations Committee: *5 minutes*
  - A. Chair Report (*Al French*)
11. Planning & Development Committee: *5 minutes*
  - A. Chair Report (*Pam Haley*)
12. Performance Monitoring & External Relations Committee: *5 minutes*
  - A. Chair Report (*Josh Kerns*)
13. CEO Report: *20 minutes*

14. Board Information – *no action or discussion*
  - A. Committee Minutes
  - B. June 2024 Sales Tax Revenue (*Tammy Johnston*)
  - C. May 2024 Financial Results Summary (*Tammy Johnston*)
  - D. May 2024 Operating Indicators (*Brandon Rapez-Betty*)
  - E. Connect Spokane Comprehensive Plan: Review Draft Elements (*Karl Otterstrom*)
  - F. Transit-Oriented Development: Pilot Project Framework (*Karl Otterstrom*)
  - G. 2023 Paratransit Survey Results (*Carly Cortright*)
  - H. Marketing & Communications Update (*Carly Cortright*)
  - I. 2023 State Audit Report (*Tammy Johnston*)
15. New Business: *5 minutes*
16. Board Members' Expressions: *5 minutes*
17. Executive Session: *10 minutes*  
*For the purpose of discussing, planning, or adopting the strategy or position to be taken during the course of ongoing collective bargaining.*
18. Adjourn

Cable 5 Broadcast Dates and Times of July 25, 2024, Board Meeting:

Saturday, July 27, 2024	4:00 pm
Monday, July 29, 2024	10:00 am
Tuesday, July 30, 2024	8:00 pm

Next Committee Meetings, Wednesday:

Planning & Development	September 4, 2024, 10:00 am
Performance Monitoring & External Relations	September 4, 2024, 1:30 pm
Board Operations	September 11, 2024, 1:30 pm

Next Board Workshop, Wednesday September 4, 2024, 11:15 am

Next Board Meeting, Thursday September 19, 2024, 1:30 pm

**There are no Committee or Board meetings in August.**

*(All Committee and Board meetings are held in person, with a virtual joining option)*

*Agendas of regular Committee and Board meetings are posted the Friday afternoon preceding each meeting on STA's website: [www.spokanetransit.com](http://www.spokanetransit.com). A video of the Board meeting may be viewed on the website the week after the meeting. Discussions concerning matters to be brought to the Board are held in Committee meetings. The public is welcome to attend and participate. Anyone wishing to address the Board of Directors on a specific subject at a Board meeting may do so by submitting written comments to the STA Chair of the Board (1230 West Boone Avenue, Spokane, WA 99201-2686) 24 hours prior to the Board meeting. Mail addressed to the Board of Directors will be distributed by STA at its next meeting. Mail addressed to a named Board Member will be forwarded to the Board Member, unopened. Spokane Transit assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964. For more information, see [www.spokanetransit.com](http://www.spokanetransit.com). Upon request, alternative formats of this information will be produced for people who are disabled. The meeting facility is accessible for people using wheelchairs. For other accommodations, please call 325-6094 (TTY Relay 711) at least forty-eight (48) hours in advance.*